



BRIDEWELL ROYAL HOSPITAL FOUNDATION

Job Description – Grounds Assistant

Overall Purpose

The Grounds Assistant works as part of the Estates Grounds team and undertakes general grounds maintenance work at both King Edward's Witley and Barrow Hills School.

Reporting to: Head of Grounds

Location: King Edward's Witley and Barrow Hills School

Direct reports: None

Hours of work: Full time 40hrs per week (exclusive of breaks), Monday to Friday with flexibility for the potential of occasional early mornings/evenings/weekends during term time when required. Normal hours 7.30am-4pm. Some Saturdays may be required.

Annual leave: 30 days per annum, including Bank Holidays (rising to 35 days after 5 years with the Schools)

School lunches: Provided without charge (usually available throughout the year)

Main duties and Key responsibilities

Grounds

- complete general grounds maintenance duties and tasks
- carry out seasonal grounds program as directed by the Head of Grounds
- safely operate grounds equipment, machinery and tools in accordance with instructions and guidelines (mowers, scarifiers, hedge trimmers & strimmer's, leaf blowers etc.)
- safely drive and operate tractors and trailers in accordance with instructions
- work unsupervised, work alone or as part of a team on designated tasks
- undertake grounds maintenance duties and tasks across all areas of the schools including sports fields, gardens, woodlands and sports facilities
- complete grounds/operational tasks/duties as required by the Head of Grounds/Estates
- adhere to all aspects of health and safety regulations and promptly report any hazards
- assist in ensuring vehicles and equipment used are regularly maintained in accordance with routine operating requirements
- fulfil any other duties as required

Person Specification

Essential

- full clean UK Driving Licence
- experience of general grounds maintenance duties and tasks
- ability to operate grounds equipment safely
- ability to drive and operate Tractors and trailers
- ability to work alone or as part of a team
- able to work in a clean, tidy and professional manner
- able to work unsupervised on grounds maintenance tasks

Desirable

- experience of general grounds maintenance for sports fields and facilities
- experience working in educational environment
- PA1, 2 and 6 pesticide application certificates
- NVQ Level 2 in Sports Turf Management or equivalent
- Chainsaw NPTC (CS30.1 & CS30.2)